

Erin School PTC Event Proceeds for Deposit

Please use this form to document all cash/check received from your event, that will be given to the Treasurer for deposit into PTC bank account.

Event Date:	Event Name:	
Total Cash		\$
Minus start-up cash kept in cash box		\$
TOTAL CASH DEPOSIT		\$
TOTAL CHECK DEPOSIT		\$
TOTAL DEPOSIT		\$

Total cash counted at event by Name _____

Signature _____

Total cash counted by 2nd counter at event by Name _____

Signature _____

Total cash counted by 3rd counter (IF over 1000\$) at event by Name _____

Signature _____

Treasurer received and verified by Name _____

Signature _____

Date _____

<i>For Treasurer Use Only</i>	<i>Deposit Date</i>	<i>Amount: \$</i>
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