

REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, April 24, 2023. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. Call meeting to order
2. Roll Call of Members - **Present were Terry Klubertanz, Bill Holz and Steve Yoder. Also present were Mrs. Kalina and Mr. Frank. Bridget Hubing and Frank Alvarez were absent.**
3. Pledge of Allegiance **The Pledge was said**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4)
5. Agenda
 - a. Corrections and/or deletions. **Delete first reading of policy 411**
 - b. Approval **motion to approve with noted change by TK, 2nd SY , all ayes.**
6. Visitors Comments/Concerns: This is the time visitors and guests may address the Board on any agenda item. The Board President may limit comments to 3-5 minutes.
7. **Approval of Consent Agenda Items Below Motion to approve consent agenda by TK, 2nd by all ayes**
 - a. Approval of Minutes
 - i. March 20, 2023
 - b. Financial Report
 - i. Approve payroll and accounts payable – Ms. Hubing
 - ii. Approve Treasurer’s report – Ms. Hubing
 - c. Leave of Absence Requests – Mrs. Kalina
 - i. None
 - d. Staff Resignation(s) – Mrs. Kalina
 - i. None
 - e. Staff Contract(s) – Mrs. Kalina
 - i. Mrs. Rebecca Placek- 4th Grade
 - f. Extra-Curricular Resignation(s) – Mrs. Kalina
 - i. None
 - g. Extra-Curricular Contracts(s) – Mrs. Kalina
 - i. None
 - h. Volunteer Letter of Understanding – Mrs. Kalina
 - i. None
 - i. Reports – If applicable
 - i. Building & Grounds – Mr. Yoder
 - ii. Policy – Mr. Holz
 - iii. Finance – Mrs. Klubertanz
8. Approval of Consent Agenda Item(s) Deferred for Individual Action
 - a. State Item number: 7, __, __
 - b. State Item number: 7, __, __
9. Administrative Reports
 - a. Principal - Mr. Frank **Forward testing is nearly complete and students handled this well. Also had a number of field trips were completed and there is more to come.**

The tornado drill was postponed due to a tornado watch. There are a lot of upcoming events such as Grandparents Day, Capstone Event, and the Fun Fair.

b. District Administrator - Mrs. Kalina **Most items for discussion are on the agenda. The interview process for the 4th grade teacher was narrowed down to two candidates. The final decision was made by myself and Mr. Frank.**

10. Old Business (All items under Old Business are subject to discussion and/or action)t

a. 2022-2023 Budget Update – Mrs. Kalina

b. Policy – 2nd Reading

i. None

11. New Business (All items under New Business are subject to discussion and/or action)

a. Suspend Policy 522.1 Employee Alcohol and/or Other Drug Use - Mrs. Kalina

Motion to suspend Policy 522.1 for May 5th and 6th, 2023, by TK, 2nd by SY all ayes

b. 4th grade Social Studies Textbook - Mrs. Kalina **Motion to approve the**

Wisconsin Textbook for Social Studies by TK, 2nd by SY all ayes

c. Food Service Agreement - Mrs. Kalina **Motion to approve The Food Service agreement with HUHS by TK, 2nd by SY all ayes**

d. Painting Bids - Mrs. Kalina **Motion to award the Paining Bid to CertaPro Painters by TK, 2nd by SY all ayes**

e. Fascia Replacement - Mrs. Kalina **Motion to award the Fascia Replacement bid to Hucke Exteriors by TK, 2nd by SY all ayes**

f. 2023-24 Health Insurance, Dental, and LTD – Mrs. Kalina **Motion to approve the M3 insurance proposal by TK, 2nd by SY all ayes**

g. 2023-24 Preliminary Budget – Mrs. Kalina

h. Support Staff Salaries – Mrs. Kalina **Motion to approve a 4.7 increase for support staff motion by TK 2nd by SY all ayes**

i. Policy – 1st Reading **Motion to approve 723, 751 and 751R as presented by TK, 2nd by SY all ayes**

i. 411(R) Student Harassment and/or Bullying Rule (postponed)

ii. 723 School Safety Plans

iii. 751 Student Transportation

iv. 751(R) Student Transportation Rule

12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.

13. Motion and roll call vote to go into closed session as per State Statute 19.85(1)(c)

“considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and 19.86, 19.85(1)(c) and (e) and 111.70(4)(CM)2, “discuss total base wage proposals for employees in the Erin Teachers Association bargaining unit” and then convene back into open session.

a. 2023-24 Staffing Model

b. Director of Building and Grounds, Bookkeeper, Administrative Assistant, and Building Custodian

c. **Motion to approve 403 B for \$4,000 each or as pro-rated for Director of Building and Grounds, Bookkeeper, Administrative Assistant, and Building Custodian by TK, 2nd SY all ayes.**

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated

14. The Board will convene into Open Session to act, if appropriate, on the items considered in Closed Session
15. Adjourn **Motion to adjourn by TK, 2nd by SY all ayes**

Scheduled Meetings

Regular School Board Meeting – May 22, 2023, 6:00 p.m., Erin School Library

Finance Committee – Date & Time (TBD), Erin School

Buildings & Grounds Committee Meeting – Date & Time (TBD) Erin School

Policy Committee Meeting – Date & Time (TBD) Erin School

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