

# Before/After School Room/Extended Day

Before School Care: Students may be dropped off as early as 6:15 AM. Students should be dropped off at door #7 (bus doors) and report directly to the Multi-Purpose room where they will be supervised until dismissed to their classrooms at 7:50. The cost for Before School Care is \$3.00 per hour billed in 15 minute intervals from 6:15-7:30. **ANYONE ARRIVING PRIOR TO 7:30 WILL BE BILLED based on 15 minute intervals.** Students may bring breakfast with them; milk can be purchased for \$.30, which will be billed to your lunch account. Bowls, spoons, toaster, and microwave are available for use.

Any child who is not picked up by 3:30 must: 1) Be in a teacher's classroom with teacher's permission, 2) Be in the Homework Club, 3) Be in the After School Room, or 4) Be with an adult at all times.

Unlike high school, we cannot permit students to hang around the building and roam freely. This will also pertain to the students who want to stay after school so they can attend basketball or volleyball games. Students wishing to stay after for such events must report to the After School Room with \$1. They will be dismissed to the gym at 4:00 PM at which time they will be under the supervision of the game supervisor while in the building.

Schedule: 3:15-3:30: Children sign in and work on homework or read while attendance is taken. This is an important time to make sure we have an accurate count of students.

3:30-4:00: Students will quietly read or work on homework. Snack is handed out in the hallway at this time. Children are allowed to talk while they eat snack. \*On days with nice weather, we will have quiet reading/homework time until 3:45 and then go outside. Snack will then be handed out outside if possible.

4:00-6:00: Student free time. We have various choices available to students. Technology is available for homework or math games. Any student requiring a quiet area for homework or quiet reading just needs to ask. We will be outside as much as possible, weather permitting.

While children are in attendance in the After School Room, they are expected to be respectful to others and staff. All school rules apply as they do during the day, as well as the consequences. Any student who physically or verbally hurts another student will receive consequences and could be asked to not attend the After School Program.

These programs are not looking at making any money, just to break even and provide a service for our parents to ensure their children are being supervised. The cost for the Before and After School Room is \$3.00 per hour and the 4K Extended day is \$5.00 per hour. Time is based on 15 minute intervals and will be billed monthly. Any child not picked up by 6:00 pm will be billed at \$1.00 per minute, per child. Payment is expected to be made within five days of receiving the invoice. This is a break even program; any late payments could delay payment to the employees. **PLEASE PAY ON TIME.** **Per Board decision on August 24, 2015, if payment is not received within two weeks of invoices being sent, daycare services will not be available to you until payment in full is received. Invoices are typically sent out the first seven business days of each month. Please contact Dr. Kriewaldt if you have any questions.**

If you are interested in using any of these services anytime thought out year, please complete the attached form and return it to the front office. The form must be on hand for any child to attend.

\*\*Please note, you will also need to send a note to your child's teacher letting them know when your child is to go to the after school room.

# BEFORE/AFTER SCHOOL ROOM/4K EXTENDED DAY

Please complete one form for each child. Child's Name: \_\_\_\_\_

Day(s) I believe my child will attend: \_\_\_\_\_

Teacher/Homeroom: \_\_\_\_\_

Grade: \_\_\_\_\_

**BEFORE SCHOOL CARE**  
**6:15 – 7:30 AM \$3.00 per hour**

Mon. Tues. Wed. Thurs. Fri.

\_\_\_\_\_

**AFTER SCHOOL CARE**  
**3:30 - 6:00 PM \$3.00 per hour**

Mon. Tues. Wed. Thurs. Fri.

\_\_\_\_\_

**4K EXTENDED DAY CARE**  
**8:00 AM – 12:15 PM \$5.00 per hour**

Mon. Tues. Wed. Thurs. Fri.

\_\_\_\_\_

Time I believe my child will be picked up (from After School Care): \_\_\_\_\_

Who will be picking up your child? \_\_\_\_\_

Is there anyone else authorized to pick up your child?: \_\_\_\_\_

Who? \_\_\_\_\_

Is there anyone who should not pick up your child? \_\_\_\_\_

Phone number where parent/guardian can be reached between hours of attendance.

**\*Required\*** \_\_\_\_\_

I understand that the Erin School District is providing me a service outside the normal school day and that this service will be billed back to me as explained in the letter which is attached to this form. (\$3.00 per hour for the Before and After School Room and \$5.00 for the 4K Extended Day based on 15 minute intervals. Rates after 6:00 pm are \$1.00 per minute, per child.) I agree to pay for the services that I am billed for within five school days after receiving the invoice. **Per Board decision on August 24, 2015, if payment is not received within two weeks of invoices being sent, daycare services will not be available to you until payment in full is received. Invoices are typically sent out the first seven business days of each month. Please contact Dr. Kriewaldt if you have any questions.**

Parent's Signature

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