

REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, June 26, 2023. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. Call meeting to order - **Meeting was called to order at 6:00 pm**
2. Roll Call of Members - **Present were Terry Klubertanz, Bill Holz, Bridget Hubing and Steve Yoder. Also present were Mrs. Kalina and Mr. Frank. Absent: Frank Alvarez**
3. Pledge of Allegiance - **The Pledge was said**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4). - **Posted at the designed location and on our website**
5. Agenda
 - a. Corrections and/or deletions. **Remove 7A minutes from May 22 from consent agenda. At 11D, add separate motions for each line item.**
 - b. Approval - **Motion to approve the agenda by TK, 2nd BH, all ayes**
6. "The Board has opted to have a public comment period at its school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
7. **Approval of Consent Agenda Items Below - Motion to approve consent agenda after pulling off a, i by TK, 2nd by BH all ayes**
 - a. Approval of Minutes
 - i. May 22, 2023 - **Motion to approve minutes from May 22 with noted changes by TK, 2nd BH, all ayes.**
 - b. Financial Report
 - i. Approve payroll and accounts payable – Ms. Hubing
 - ii. Approve Treasurer's report – Ms. Hubing
 - c. Leave of Absence Requests – Mrs. Kalina
 - i. None
 - d. Staff Resignation(s) – Mrs. Kalina
 - i. Megan Jakubowski
 - e. Staff Contract(s) – Mrs. Kalina
 - i. None
 - f. Extra-Curricular Resignation(s) – Mrs. Kalina
 - i. None
 - g. Extra-Curricular Contracts(s) – Mrs. Kalina
 - i. None

- h. Volunteer Letter of Understanding – Mrs. Kalina
 - i. None
- i. Reports – If applicable
 - i. Building & Grounds – Mr. Yoder
 - ii. Policy – Mr. Holz
 - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
 - a. State Item number: 7, __, __
 - b. State Item number: 7, __, __
- 9. Administrative Reports
 - a. Mr. Frank - **Mr. Frank updated the Board 8th grade promotion, summer learning, he has been touring lots of new and potential new families, Win at Social, which is a social media curriculum, and a general overview of how successful the year was.**
 - b. Mrs. Kalina - **Mrs. Kalina updated the Board on the budget for the 23-24 school year which should be completed by the end of August, low revenue ceiling from 12K to 11K this would be good news for us for our resident students, nothing new on open enrollment increase, more information next month. Literacy Bill, good news money is going into education. Concerns, third grade retention, specific programs for certain vendors, not sure of the impact on Erin. Senator Knodl stopped in to visit Erin, good discussion on things happening. Building updates, building and grounds meeting prior to July Board meeting plan to do a walk through. All are welcome. Roof is on schedule to start July 10th, working with contractors, woodchips, gym floor, fascia, all completed, building painting almost complete, parking lot to be complete by the end of July. Mrs. Kalina shared thoughts from our attorney regarding Public Comments at Board meetings. There have been some changes in the Hartford Area School leadership (Tara Villalobos from HHASD to Hartford JT. 1)**
- 10. Old Business (All items under Old Business are subject to discussion and/or action)
 - a. 2022-2023 Budget Update – Mrs. Kalina
 - b. Policy – 2nd Reading
 - i. None
- 11. New Business (All items under New Business are subject to discussion and/or action)
 - a. Lease Agreement with church – Mrs. Kalina - **Motion to approve lease agreement with Christ Evangelical Church by TK, 2nd BH , all ayes.**
 - b. Property Insurance Renewal - Mrs. Kalina - **Motion to approve by TK, 2nd BH , all ayes.**
 - c. WASB Membership Renewal - Mrs. Kalina - **Motion to approve by TK, 2nd BH, all ayes.**
 - d. CESA 6 Contract Renewal - Mrs. Kalina - **Motion to approve by TK, 2nd BH, all ayes.**
 - e. Set July Board Meeting Date – Mrs. Kalina - **July Board meeting will be July 17th.**
 - f. Recognition Awards – Mrs. Kalina - **The board is thankful for the supportive community. Awards will be mailed to those presented.**
 - g. 4K 2023-24 School Year Calendar – Mrs. Kalina - **Motion to approve by TK, 2nd BH, all ayes.**

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated

- h. Disposal List – Mrs. Kalina - **Motion to approve by TK, 2nd BH, all ayes.**
 - i. 2022-23 Seclusion/Restraint report– Mrs. Kalina - **Motion to approve Seclusion and Restraint Memo by TK 2nd by BH, all ayes.**
 - j. Approve Student and Athletic Handbook – Mrs. Kalina - **Motion to approve by TK, 2nd BH, all ayes.**
 - k. Policy – 1st Reading
 - i. None
12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.
13. Motion and roll call vote to go into closed session. Pursuant to Wisconsin Statutes 19.85 (1) (c), (f) and (g) the Board of Education may move into closed session for the purpose of:
- a. Final Evaluation of District Administrator
 - b. Administrator's Contract/Compensation
 - i. Joannie Kalina
 - ii. Mr. Frank
 - iii. Business Manager
 - c. Seclusion and Restraint
- Roll call vote, all ayes.**
14. The Board will convene into Open Session to announce or take action, if any and if appropriate, on the items considered in closed session. 13,b,- **Motion to approve 3 % increase for Business Manager and Principal. District Administrator to receive \$5,000 bonus per contract by TK, 2nd BH, all ayes.**
15. Adjourn - **Motion to adjourn by TK, 2nd BH , all ayes.**

Scheduled Meetings

Regular School Board Meeting – TBD July, 2023, 6:00 p.m., Erin School Library
Finance Committee – Date & Time (TBD), Erin School
Buildings & Grounds Committee Meeting – Date & Time (TBD) Erin School
Policy Committee Meeting – Date & Time (TBD) Erin School

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