REGULAR SCHOOL BOARD BUSINESS MEETING

There was a Regular Meeting of the Erin School District Board of Education commencing at **6:00 pm on Monday, August 29, 2011**. The meeting was held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. **Mrs Stewart called the meeting to order at 6pm.**
2. Roll Call of Members. **Present: Patty Stewart, Cornel Rosario, Dave Schippers, Terry Klubertanz and Jessica McMullen. Also present: Dr. Kriewaldt and John Platais.**
3. Pledge of Allegiance
4. Verification of public notice pursuant to s. 19.84(1)(2)(3)(4). **Confirmed by Dr. K.**
5. Agenda
   a. Corrections and/or deletions:
      Addition: Open Records request.
      Deletions: 12e, g, i, j and k.
      Move 12h to 15a.
   b. Approval. **Motion: PS; 2nd DS. All ayes.**
6. Approval of Minutes
   a. July 25, 2011 Regular School Board Meeting. **Motion: DS; 2nd PS. All ayes.**
7. Visitors Comments/Concerns: This is the time visitors and guests may address the Board on any agenda item. The Board President may limit comments to 3-5 minutes. **None.**
8. Financial Report
   a. Approve payroll and accounts payable – Mr. Schippers. **Motion: PS; 2nd TK. All ayes.**
   b. Approve Treasurer's report – Mr. Schippers. **Motion: PS; 2nd TK. All ayes.**
9. Correspondence/Communications. **Discussion of exchange of e-mails between Board members and Maureen F. Van den Heuvel. Dave said that Maureen could get the answers simply by calling him. He added that unfortunately the info she was requesting would not answer her questions. It would be a waste of Dr K's time to be doing this research. Board has instructed Dr K that his time is too valuable and that we have a resource that can handle Mrs VdH's questions, namely DS. Any other parties requesting this information can be forwarded to DS, too.**
10. Reports
    a. Building & Grounds – Mrs. Stewart. **Dr K reported on concrete work done by Paul Wagner. Next B&G mtg on Oct 10.**
    b. Policy – Mrs. Klubertanz**. Cmte did meet. More to follow later in this mtg.**
    c. Finance – Mr. Schippers. **No mtg.**
    d. Technology – Dr. Kriewaldt. **Did not meet.**
    e. Administrative Reports – **Mr. Platais reported that everything was up and running. New website to be up Oct. 15. Also reported on progress on 9th hour. Letter to parents going out regarding Open House on Aug 30. He may plan to have informational sessions in the future regarding 9th hour and Dr K's blog**
    f. C & I – Mrs. Kalina. **Dr K will forward Mrs K's in-service report.**
    g. Board Calendar – Dr. Kriewaldt. **Nothing.**
11. Old Business (All items under Old Business are subject to discussion and/or action)
    a. 11-12 Budget – **Dr. Kriewaldt reported that the Union is having a mtg regarding Insurance on Weds. He went over budget details. WiFi will be available at school for visitors.**
    b. Crisis Plan. **Dr K reported that the Crisis Plan is here. He sits on the Crisis Cmte at the High School. We have 3 copies of the Handbook.**
    c. Five Year Maintenance Plan – **Dr. Kriewaldt went over this briefly.**
    d. Policy – 2nd Reading. **Motion to approve: DS; 2nd PS. All ayes.**
       i. 523.6 Employee Right to Know About Toxic Substances, Infectious Agents, Pesticides
       ii. 524 Staff Gifts and Gratuities
       iii. 662.3 Fund Balance/Reserve Funds
       iv. 840 Public Gifts to School
12. New Business (All items under New Business are subject to discussion and/or action)
    a. Remove from the table: Life Insurance – Dr. Kriewaldt. **Motion to remove from table: DS; 2nd PS. All ayes.**
    Motion to approve Prudential 3-yr plan: DS; 2nd PS. All ayes.
    b. Disposal List– Mr. Platais . **Motion to dispose all items on list (without needing to post 3 specific items on website): DS; 2nd PS. All ayes.**

c. Administration Contract Amendment – Dr. Kriewaldt. **Motion to approve: DS; 2nd PS. All ayes.**

d. Policy - 1st Reading – Dr. Kriewaldt. **Motion to approve as amended: DS; 2nd PS. All ayes.**

i. 527 Staff Complaints and Grievances
ii. 527(R) Staff Complaints and Grievances-Rule
iii. 662.3 Fund Balance/Reserve Funds
iv. 661.1 Authorized Signatures
v. 661.3 Nonsufficient Funds Checks
vi. 661.3(R) Nonsufficient Funds Checks Rule
vii. 664 Cash in School Building
viii. 664(R) Cash in School Building Rule

e. Leave of Absence Requests – Dr. Kriewaldt. **Deleted.**

i. None

f. Staff Resignation(s) – Dr. Kriewaldt. **Motion to accept resignation subject to receipt of check: DS; 2nd PS. All ayes.**

i. Rachel Skell

g. Advancement in Pay – Dr. Kriewaldt. **Deleted.**

i. None

h. Staff Contract(s) – Dr. Kriewaldt

i. Reading Specialist. **Motion to approve: DS; 2nd PS. All ayes**

ii. Special Education Teacher. **Motion to approve: DS; 2nd PS. All ayes.**

i. Extra-Curricular Resignation(s) – Dr. Kriewaldt. **Deleted.**

i. None

j. Extra-Curricular Contracts(s) – Dr. Kriewaldt. **Deleted.**

i. None

k. Volunteer Letter of Understanding. **Deleted.**

i. None

l. Community donation: **Motion to accept (and send Thank You letter to parent): DS; 2nd PS. All ayes.**

13. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes. **None.**

14. Adjourn to Closed Session as per State Statute 19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." **Motion to go into closed session: DS; 2nd PS. All ayes.**

15. The Board will convene into Open Session to take action, if appropriate, on the items considered in Closed Session.

a. Staffing Model

i. Director of Special Education. **Motion to approve DSE position for 83 days: DS; 2nd PS. All ayes.**

ii. 66.030 Agreement for School Psychologist. **Motion to approve: DS; 2nd PS. All ayes.**

b. Support Staff Salary Matrix: **Support staff wages to be adjusted to that in spreadsheet, w/ raises and merit as shown on the chart.**

16. Adjourn. **Motion to adjourn: DS; 2nd PS. All ayes.**

Scheduled Meetings

Regular School Board Meeting – September 26, 2011 at 6:00 p.m., Erin School Library
Finance Committee – Date & Time (TBD), Erin School
Buildings & Grounds Committee Meeting – October 10, 2011, Erin School – District Administrator's office
Policy Committee Meeting – September 12, 2011 at 5:30 p.m., Erin School