

REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at **5:00** p.m. on Monday, December 16, 2024. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. Call meeting to order - **Meeting called to order at 5:00 PM**
2. Roll Call of Members -**Present were Terry Klubertanz, Bill Holz, Frank Alvarez, Bridget Hubing, and Steve Yoder. Also present was Mrs. Kalina and Mrs. Johrendt**
3. Pledge of Allegiance- **The Pledge was said.**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4) - **Posted in the designated location and on the website**
5. Agenda
 - a. Corrections and/or deletions - **request to move item 11, c to 11, a**
 - b. Approval - **Motion to approve by TK, 2nd SY, all ayes**
6. Visitors Comments/Concerns: "The Board has opted to have a public comment period at its special school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter, but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
7. **Approval of Consent Agenda Items Below - Motion to approve by TK, 2nd SY, all ayes**
 - i. November 18, 2024
 - b. Financial Report
 - i. Approve payroll and accounts payable – Ms. Hubing
 - ii. Approve Treasurer's report – Ms. Hubing
 - c. Leave of Absence Requests – Mrs. Kalina
 - i. None
 - d. Staff Resignation(s) – Mrs. Kalina
 - i. None
 - e. Staff Contract/Job Description – Mrs. Kalina
 - i. None
 - f. Extra-Curricular Resignation(s) – Mrs. Kalina
 - i. None
 - g. Extra-Curricular Contracts(s) – Mrs. Kalina
 - i. 5th grade Boys Basketball Coach - Hannah Thoenes
 - ii. 6th grade Boys Basketball Coach - Green - Jay Posick
 - iii. 6th grade Boys Basketball Coach - White - Lauren Posick
 - iv. 7th grade Boys Basketball Coach- Bennett Klages

- v. 8th grade Boys Basketball Coach- Andrew Address
- h. Volunteer Letter of Understanding – Mrs. Kalina
 - i. None
- i. Reports – If applicable
 - i. Building & Grounds – Mr. Yoder
 - ii. Policy – Mr. Holz
 - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
 - a. State Item number: 7, __, __
 - b. State Item number: 7, __, __
- 9. Administrative Reports
 - a. Mr. Frank - **Mr. Frank updated the board regarding the end of the 1st Trimester, student report card reflection process was updated a bit for more student feedback. The SAIL team is looking at how to be more efficient and effective in PLC meetings (the right people around the right work), 15 day challenge - together as a whole school how can we continue our journey of good to great, they feel really good about our team and the voices around the table, new additions to our staff continue to impress, and have fit extremely well into what Erin school is all about. Kitchen system improvements, lines and lunchroom running very smoothly - ready for the audit in January. Elementary Concert overall went great, the end song had many compliments, looking into how to maximize space (most likely students will come in and out instead of sitting at the whole concert, twice)**
 - b. Mrs. Kalina - **Mrs. Kalina reported that one of the boilers had a pressure relief valve seize up with debris from our past hard water which set off the fire alarm, valve has been replaced. ACT 10 was overturned, however it will most likely be held up in court for years. Area teachers visited as part of the Peer Visits and observed math interventions and screeners, visitors were impressed with the level of support from our support staff. ACT 20 screening has started, parent letters will be out soon, all students K-3 will be screened by the end of January, we are on track with all state deadlines and requirements. The laminator is 12-15 years old, we need to look at replacing it. Joannie will be attending the WASB convention in January.**
- 10. Old Business (All items under Old Business are subject to discussion and/or action)
 - a. Review 2024-25 Budget – Mrs. Kalina
 - b. Policy – 2nd Reading - **Motion to approve 2nd reading of policies below by TK, 2nd BH, all ayes**
 - i. 443.5 - Student Use of Electronic Devices.
 - ii. 443.5(R) - Student Use of Electronic Devices Rule
 - iii. 443.5(F) - Student Use of Electronic Devices Form
- 11. New Business (All items under New Business are subject to discussion and/or action)
 - a. Emergency Drill - Mr. Frank - **Motion to approve by TK, 2nd FA, all ayes**
 - b. State Report Card - Mrs. Kalina
 - c. Facilities Study - Mrs. Kalina. **Mrs. Kalina spoke about different financial strategies.**
 - d. 2025-2026 School Calendar - Mrs. Kalina
 - e. Bus Contract - Mrs. Kalina **(tabled until next month)**

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated

- f. Policy – 1st Reading
 - i. None
- 12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.
- 13. Motion and roll call vote to go into closed session. Pursuant to Wisconsin Statutes 19.85 (1) (c) and as per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” - **Motion and roll call to move into closed session pursuant to Wisconsin Statutes 118.24 (6), by TK, 2nd BH all ayes**
 - a. Administrative Evaluation
- 14. Motion to Reconvene to Open Session - **Motion to convene to open session by TK, 2nd by SY, all ayes.**
- 15. Adjourn - **Motion to adjourn by TK, 2nd by SY, all ayes**

Scheduled Meetings

Regular School Board Meeting – January 27, 2025, 6:00 p.m., Erin School Library

Finance Committee – Date & Time (TBD), Erin School

Buildings & Grounds Committee Meeting – Date & Time (TBD), Erin School

Policy Committee Meeting – January 6, 2025, 5:00 p.m., Erin School

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