

## REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, November 18, 2024. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

### MINUTES

1. Call meeting to order - **Meeting called to order at 6:00 PM**
2. Roll Call of Members -**Present were Terry Klubertanz, Bill Holz, Bridget Hubing and Steve Yoder. Also present was Mrs. Kalina. Frank Alvarez was not present**
3. Pledge of Allegiance- **The Pledge was said.**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4) - **Posted in the designated location and on the website**
5. Agenda
  - a. Corrections and/or deletions
  - b. Approval - **Motion to approve by TK, 2nd BH, all ayes**
6. Visitors Comments/Concerns: "The Board has opted to have a public comment period at its special school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter, but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
7. **Approval of Consent Agenda Items Below** - **Motion to approve by TK, 2nd BH, all ayes**
  - a. Approval of Minutes
    - i. October 28, 2024
  - b. Financial Report
    - i. Approve payroll and accounts payable – Ms. Hubing
    - ii. Approve Treasurer's report – Ms. Hubing
  - c. Leave of Absence Requests – Mrs. Kalina
    - i. None
  - d. Staff Resignation(s) – Mrs. Kalina
    - i. None
  - e. Staff Contract/Job Description – Mrs. Kalina
    - i. None
  - f. Extra-Curricular Resignation(s) – Mrs. Kalina
    - i. None
  - g. Extra-Curricular Contracts(s) – Mrs. Kalina
    - i. None
  - h. Reports – If applicable
    - i. Building & Grounds – Mr. Yoder

- ii. Policy – Mr. Holz
  - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
  - a. State Item number: 7, \_\_, \_\_
  - b. State Item number: 7, \_\_, \_\_
- 9. Administrative Reports
  - a. Mr. Frank
  - b. Mrs. Kalina - **Mrs. Kalina shared Mr. Frank's report as he is at SAIL with the team. Mr. Frank has one more Act 20 training coming up, this has been a great time for him and Mrs. Bartlein to collaborate. He has been observing phonics increasing walk throughs. Both she and Mr. Frank focused on evaluations this month and are having conversations on focus areas with the new rapid cycle feedback. The 8th grade YMCA and Marquette game field trip went well and we were complimented on student behavior. The November fire drill was last week, we are using a new 3 captain system which worked well. The lockdown drill will be in December prior to the Board meeting. Family Learning Night was canceled due to the low number of responses, looking to reschedule in January/February. ACT 20 - Screening and Diagnostic window will start in December. The School Report Card is to be released to the public this week. Will be discussed at the December meeting. The Facility Study has been completed and will be presented to the Building and Grounds Committee on December 9th. We are laying out the 2025-26 school calendar, we want to ensure that the winter and spring breaks aligned with HUHS. Information shared on WASDA financial projections and biennial budget outlook. Mrs. Kalina met with M3 and Quad consortium to discuss insurance trends. Mrs. Harms took six girls to a 5th and 6th grade STEM retreat.**
- 10. Old Business (All items under Old Business are subject to discussion and/or action)
  - a. Review 2024-25 Budget – Mrs. Kalina
  - b. Bus Contract Update - Mrs. Kalina
  - c. Policy – 2<sup>nd</sup> Reading
    - i. 113(R) District Response to Possible Title IX Violations; Including the District's Title IX Grievance Procedures. **The board agreed to table the rule.**
- 11. New Business (All items under New Business are subject to discussion and/or action)
  - a. Audit - Mrs. Kalina - **Motion to approve the audit by TK, 2nd BH, all ayes**
  - b. December Board Meeting Date - Mrs. Kalina - **December meeting will be held at 5:00 PM on December 16th.**
  - c. Policy – 1<sup>st</sup> Reading -
    - i. 113 Nondiscrimination in District Programs, Activities and Operations. **Motion to approve 113 for the 1st reading by TK, 2nd BH, all ayes**
    - ii. 443.5 - Student Use of Electronic Devices. **Motion to approve with the noted changes by TK, 2nd BH, all ayes**
    - iii. 443.5(R) - Student Use of Electronic Devices Rule **Motion to approve with the noted changes by TK, 2nd BH, all ayes**
    - iv. 443.5(F) - Student Use of Electronic Devices Form **Motion to approve by TK, 2nd BH, all ayes**

12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.
13. Adjourn - **Motion to adjourn by TK, 2nd BH, all ayes**

### **Scheduled Meetings**

**Regular School Board Meeting** – Date & Time (TBD), Erin School Library

**Finance Committee** – Date & Time (TBD), Erin School

**Buildings & Grounds Committee Meeting** – December 9, 2024, 4:30 p.m., Erin School

**Policy Committee Meeting** – December 2, 2024, 5:00 p.m., Erin School

Upon request to the District Administrator, the District shall make reasonable accommodation including the provision of information material in an alternative format as necessary for a disabled person to be able to participate in this activity. At least twenty-four (24) hours advance notice of the need for accommodation is appreciated