

REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, October 28, 2024. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. Call meeting to order **Meeting called to order at 6:00 PM**
2. Roll Call of Members -**Present were Terry Klubertanz, Bill Holz, Bridget Hubing, Steve Yoder and Frank Alvarez. Also present were Mrs. Kalina and Mr. Frank and Mrs. Johrendt**
3. Pledge of Allegiance- **The Pledge was said.**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4) - **Posted in the designated location and on the website**
5. Agenda
 - a. Corrections and/or deletions
 - b. Approval - **Motion to approve by TK, 2nd BH, all ayes**
6. Visitors Comments/Concerns: "The Board has opted to have a public comment period at its special school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter, but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
7. **Approval of Consent Agenda Items Below** **Motion to approve by TK, 2nd BH, all ayes**
 - a. Approval of Minutes
 - i. September 23, 2024
 - b. Financial Report
 - i. Approve payroll and accounts payable – Ms. Hubing
 - ii. Approve Treasurer's report – Ms. Hubing
 - c. Leave of Absence Requests – Mrs. Kalina
 - i. None
 - d. Staff Resignation(s) – Mrs. Kalina
 - i. None
 - e. Staff Contract/Job Description – Mrs. Kalina
 - i. None
 - f. Extra-Curricular Resignation(s) – Mrs. Kalina
 - i. None
 - g. Extra-Curricular Contracts(s) – Mrs. Kalina
 - i. None
 - h. Volunteer Letter of Understanding – Mrs. Kalina

- i. None
- i. Reports – If applicable
 - i. Building & Grounds – Mr. Yoder
 - ii. Policy – Mr. Holz
 - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
 - a. State Item number: 7, __, __
 - b. State Item number: 7, __, __
- 9. Administrative Reports
 - a. Mr. Frank - **Mr. Frank reported that parent teacher conferences went well. This was the first time they were held in the same week, and positive feedback was received. The SAIL team and Leadership team continue to meet to work on improving our systems. He has been attending ACT 20 leadership training, attended the Principal Conference where they discussed engagement, trama, leadership and using data to make informed decisions and push the good to great mentality. The new website is up and running and we are encouraging feedback. The Fun Run and Trunk or Treat were both successful with beautiful weather. 8th grade has their YMCA Field trip coming up and there will be a Family Learning Night on November 12th.**
 - b. Mrs. Kalina - **Staff transitions have been positive Mrs. Hahn will be continuing math intervention planning and support, Facilities Study will be reported to B/G and the board in December, The air conditioner in the multipurpose room is repaired and will be tested this week with the warm weather. Parent Learning Night for ACT 20 and for Math - November 12, November 19th, Team going to SLATE again, infancy strategies of a team to review salary schedules, policy committee will review cellphone policy and procedures, new copy machine on order to replace 2016, Audit draft is in, final next month, there are no surprises. Looking to move up human growth and development for 5th grade girls to fall from spring.**
- 10. Old Business (All items under Old Business are subject to discussion and/or action)
 - a. Review 2024-25 Budget – Mrs. Kalina
 - b. Third Friday Count – Mrs. Kalina
 - c. Act 20 Update - Mrs. Kalina
 - d. Policy – 2nd Reading
 - i. None
- 11. New Business (All items under New Business are subject to discussion and/or action)
 - a. Certify the 2024-2025 Tax Levy – Mrs. Kalina **Motion to approve tax levy \$2,177,905.00 by TK, 2nd BH, all ayes**
 - b. Establish Dates for November and December Board Meetings – Mrs. Kalina **November meeting will be held November 18th and the December meeting will be December 16th.**
 - c. Driver Contracts - Mrs. Kalina - **Motion to approve for Mrs. Harms and Mrs. Wentz by TK, 2nd BH, all ayes**
 - d. Policy – 1st Reading **Motion to approve 1st reading of 113(R) by TK, 2nd BH, all ayes**
 - i. 113 Nondiscrimination in District Programs, Activities and Operations
 - ii. 113(R) District Response To Possible Title IX Violations; Including The District's Title IX Grievance Procedure

12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.
13. Motion and roll call vote to adjourn to Closed Session as per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” **Motion and roll call to move into closed session pursuant to Wisconsin Statutes 118.24 (6), by TK, 2nd BH all ayes**
 - a. Administrative Evaluations
14. The Board will convene into Open Session to take action, if appropriate, on the items considered in Closed Session. **Motion to convene to open session by TK, 2nd by BH**
15. Adjourn **Motion to adjourn by TK, 2nd by BH**

Scheduled Meetings

Regular School Board Meeting – Date & Time (TBD), Erin School Library
Finance Committee – Date & Time - Date & Time (TBD), Erin School
Buildings & Grounds Committee Meeting – TBD, Erin School
Policy Committee Meeting – November 4, 2024, 5:00 p.m., Erin School