

REGULAR SCHOOL BOARD BUSINESS MEETING

There will be a Regular Meeting of the Erin School District Board of Education commencing at 6:00 p.m. on Monday, January 27, 2025. The meeting will be held in the Erin School Library, 6901 Hwy O, Hartford.

MINUTES

1. Call meeting to order - **Meeting called to order at 5:00 PM**
2. Roll Call of Members -**Present were Terry Klubertanz, Bill Holz, Bridget Hubing, and Steve Yoder. Also present was Mrs. Kalina, Mr. Frank and Mrs. Johrendt. Frank Alvarez not present**
3. Pledge of Allegiance- **The Pledge was said.**
4. Verification of public notice pursuant to s. 19.84(1)(2)(3) and (4) - **Posted in the designated location and on the website**
5. Agenda
 - a. Corrections and/or deletions
 - b. Approval **Motion to approve by TK, 2nd BH, all ayes**
6. Visitors Comments/Concerns: "The Board has opted to have a public comment period at its special school board meeting. Comments are limited to agenda items only. Each presenter is limited to three (3) minutes for the presenter's comments. Comments must be directed solely to the Board and/or its designee and must not address other members of the audience during this part of the meeting. The Board members will not debate the issue with audience members, but may inquire additional information, which they may use when deciding on Board agenda item(s). The Board may briefly discuss the agenda issues raised by the public commenter, but will not act upon such issue. All individuals who comment during the public comment period are reminded that the information provided this evening is intended to provide information to the Board so that it can fulfill its role. In that vein, all parties are reminded that all information offered be truthful and honest. False statements or stigmatizing charges may subject the individual making such statements to legal repercussions, including, but not limited to, defamation claims."
7. **Approval of Consent Agenda Items Below Motion to approve by TK, 2nd BH, all ayes**
 - a. Approval of Minutes
 - i. December 16, 2024
 - b. Financial Report
 - i. Approve payroll and accounts payable – Ms. Hubing
 - ii. Approve Treasurer's report – Ms. Hubing
 - c. Leave of Absence Requests – Mrs. Kalina
 - i. None
 - d. Staff Resignation(s) – Mrs. Kalina
 - i. None
 - e. Staff Contract/Job Description – Mrs. Kalina
 - i. None
 - f. Extra-Curricular Resignation(s) – Mrs. Kalina
 - i. None
 - g. Extra-Curricular Contracts(s) – Mrs. Kalina
 - i. None
 - h. Volunteer Letter of Understanding – Mrs. Kalina
 - i. None

- i. Reports – If applicable
 - i. Building & Grounds – Mr. Yoder
 - ii. Policy – Mr. Holz
 - iii. Finance – Mrs. Klubertanz
- 8. Approval of Consent Agenda Item(s) Deferred for Individual Action
 - a. State Item number: 7, __, __
 - b. State Item number: 7, __, __
- 9. Administrative Reports
 - a. Mr. Frank - **Mr. Frank updated us on our Good to Great SAIL initiative. Professional Learning Communities have been reworked to focus on importance of student data and get the right people around the right work, Qualitative & Quantitative from engagement levels - assessment scores, 15-Day Challenge - Focus intentionality on small groups of students based on data for 15 days (whole school), Emphasis on enriching and enhancing students learning through activities, challenges, service projects etc. (Resource reconstruction, MS - Elementary reading buddies) Erin was well represented at the HUHS Showcase, students reported back that they learned about FFA, Rugby, H-Club, Attendance and Jump Start, Basketball season is underway, Forensics had their first meet, the kitchen audit visit is completed, we receive compliments about our students.**
Mrs. Kalina - **Mrs. Kalina updated us on things she has learned at the Legislative Breakfasts that she attends along with other area Superintendents and also the Wisconsin Education Convention, she noted that many board members do attend this convention. The Food Service Audit is very extensive, and happens every five years. We have 10 corrective actions that need to be completed by mid-March, this is minimal compared to many district audits. She has asked Ryan Radschlag to look into Cyber Security. She met with Focus on Energy regarding energy efficiency, talked with M3 regarding health insurance costs and we are hoping for a single digit increase. Upcoming community sessions with Hartford Area Schools, Screenagers on February 12th and a Mental Health seminar on February 27th. Upcoming PD, Middle school teachers are going to Spring to Success in Oshkosh, elementary teachers will be here for ACT 20.**
- 10. Old Business (All items under Old Business are subject to discussion and/or action)
 - a. Review 2024-25 Budget – Mrs. Kalina
 - b. Act 20 Discussion - Mrs. Kalina
 - c. Policy – 2nd Reading
 - i. None
- 11. New Business (All items under New Business are subject to discussion and/or action)
 - a. Facilities Plan - Mrs. Kalina
 - b. Hot Water Heater - Mrs. Kalina **Motion to approve Horsch and Miller by TK, 2nd BH, all ayes**
 - c. 2025-2026 School Calendar - Mrs. Kalina **Motion to approve by TK, 2nd BH, all ayes**
 - d. Bus Contract - Mrs. Kalina **Motion to approve with noted change to include the ability to terminate the contract if there is a failure to maintain insurance by TK, 2nd BH, all ayes**

- e. Open Enrollment Limits - Mrs. Kalina **Motion to approve OE limits as presented in the memo by TK, 2nd BH, all ayes**
- f. Policy – 1st Reading
 - i. None
- 12. Visitors Commentary Concerns: This is the time visitors and guests may address the Board on any item within board control. The Board President may limit comments to 3-5 minutes.
- 13. Motion and roll call vote to go into closed session. Pursuant to Wisconsin Statutes 19.85 (1) (c) and as per State Statute 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” - **Motion and roll call to move into closed session pursuant to Wisconsin Statutes 118.24 (6), by TK, 2nd BH all ayes with an invitation to Cheryl Johrendt to join**
 - a. Administrative Evaluation
- 14. Motion to Reconvene to Open Session - **Motion to convene to open session by TK, 2nd by SY, all ayes.**
- 15. Adjourn - **Motion to adjourn by TK, 2nd by SY, all ayes**

Scheduled Meetings

Regular School Board Meeting – February 24, 2025, 6:00 p.m., Erin School Library

Finance Committee – Date & Time (TBD), Erin School

Buildings & Grounds Committee Meeting – Date & Time (TBD), Erin School

Policy Committee Meeting – February 3, 2025, 5:00 p.m., Erin School